



Facility

Name: *Paradise Hills Community Preschool* **License Number:** *94674*
Address: *5976 Avenida La Barranta N.W, Albuquerque, NM 87114*
Phone: *5058983122* **Fax:** **E-mail:** *phcp@msn.com*

License Information

Type: *5 Star FOCUS Child Care Center* **Status:** *Licensed* **Issue Date:** *05/29/2018* **Expiration Date:** *05/28/2019*

Capacity

Over Age 2: *23* **Under Age 2:** **Night Care:** **Playground:** *23*
Square Footage: *0*

Census

Over 2: *21* **Under 2:** *0*

Classrooms

Number of Classrooms: *1*

Days and Hours of Operation

Monday <i>8:30 AM - 3:30 PM</i>	Tuesday <i>8:30 AM - 3:30 PM</i>	Wednesday <i>8:30 AM - 3:30 PM</i>	Thursday <i>8:30 AM - 12:00 PM</i>	Friday <i>8:30 AM - 3:30 PM</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Inspection

Date: *03/18/2019* **Time In:** *10:00 AM* **Time Out:** *12:48 PM* **Purpose:** *Annual*

Licensing:

8.16.2.11 A Types of Licenses *Not Inspected*
 8.16.2.11 B Renewal of License *Not Inspected*
 8.16.2.11 D Non-transferable Restrictions of License *Not Inspected*

Licensing Actions and Administrative Appeals:

8.16.2.12 A, K, M Licensing Actions and Administrative Appeals *Not Inspected*

Surveys for Child Care Facilities:

8.16.2.17 E, F Surveys for Child Care Facilities

Compliance

Complaints:

8.16.2.18 D Complaints

Not Inspected

Licensure Requirements for Centers:

8.16.2.21 A Licensing Requirements

Not Inspected

8.16.2.21 B Capacity of Centers

Compliance

8.16.2.21 B (3)c Capacity of Centers

Non-compliance

Preschool Classroom

8.16.2.21.B.3.c.:Centers must post classroom capacities, ratios, and group sizes in an area of the room that is easily visible to parents, staff and visitors.

Finding

Deadline: 04/17/2019

The center failed to post classroom capacities, and ratios and group sizes in an area of the room that is easily visible to parents, staff and visitors.

Corrective Action Plan

The center will post the capacity in an area of the room that is easily visible to parents, staff and visitors.

8.16.2.21 C Incident Reporting Requirements

Not Inspected

Administrative Requirements for Centers:

8.16.2.22 A Administrative Records

Compliance

8.16.2.22 B Mission, Philosophy and Curriculum Statement

Not Inspected

8.16.2.22 C Policy and Procedures

Compliance

8.16.2.22 D Family Handbook

Not Inspected

8.16.2.22 E Children's Records

Non-compliance

Admin/Licensure

8.16.2.22.E.1.d.:date the child first attended the center and the date of the child's last day at the center;

Admin/Licensure (continued)

Finding

Deadline: 03/18/2019

Of the 18 children's records reviewed, 2 is/are missing the date the child first attended the center. See Children's Records 8.16.2.22 form for the child(ren) with missing information and/or authorization. Corrected on site.

Corrective Action Plan

The first attendance date will be added and the center will review all children's records to ensure complete information is on file. Corrected on site.

8.16.2.22.E.1.e.: *a copy of the child's up-to-date immunization record or a public health division approved exemption from the requirement, a grace period of a maximum of 30 days will be granted for children in foster care or homeless children and youth;*

Finding

Deadline: 04/17/2019

Of the 18 children's records reviewed, 2 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.22 form for the child(ren) with no immunization/exemption.

Corrective Action Plan

Parents will be advised to submit a complete and up-to-date immunization record or exemption. The center will review all children's records to ensure complete information is on file.

8.16.2.22.E.2.b.: *The name and telephone number of two people in the local area to contact in an emergency when a parent or guardian cannot be reached. Emergency contact numbers must be kept up to date at all times.*

Finding

Deadline: 03/18/2019

Of the 18 children's records reviewed, 2 is/are missing the name and telephone number of two people in the local area to contact in an emergency when a parent or guardian cannot be reached. See Children's Records 8.16.2.22 form for the child(ren) with missing information. Corrected on site.

Corrective Action Plan

Parents will be advised to review and add missing information. The center will review all children's records to ensure up-to-date emergency contact information is on file. Corrected on site.

8.16.2.22 F Personnel Records

Compliance

8.16.2.22 G Personnel Handbook

Not Inspected

Personnel and Staffing Requirements for Centers:

8.16.2.23 A Personnel and Staffing Requirements

Compliance

8.16.2.23 B Staff Qualifications and Training

Non-compliance

Personnel

Personnel (continued)

8.16.2.23.B.2.c.: *New staff members working directly with children regardless of the number of hours per week will complete the 45-hour entry level course or approved three-credit early care and education course or an equivalent approved by the department prior to or within six months of employment. Substitutes are exempt from this requirement.*

Finding**Deadline:** 04/17/2019

From the review of staff records, it was determined that 1 out of 5 staff does/do not have documentation of the 45-hour entry level course or an approved equivalent prior to or within six months of employment.

Corrective Action Plan

Training will be completed for staff as required and documentation retained on file.

8.16.2.23.B.2.d.: *Each staff person working directly with children and more than 20 hours per week, including the director, is required to obtain at least 24 hours of training each year. For this purpose, a year begins and ends at the anniversary date of employment. Training must address all seven competency areas within two years. The competency areas are 1) child growth, development, and learning; 2) health, safety, nutrition, and infection control; 3) family and community collaboration; 4) developmentally appropriate content; 5) learning environment and curriculum implementation; 6) assessment of children and programs; and 7) professionalism. The 24 hours of annual training will be waived for educators if employed by a program currently under FOCUS consultation.*

Finding**Deadline:** 04/17/2019

From the review of staff records, it was determined that 1 out of 5 staff working more than 20 hours a week, has/have no documentation of at least 24 hours of qualified annual training, See Staff Records 8.16.2.22 form for staff with missing documentation of training.

Corrective Action Plan

Annual training will be completed as required and documentation retained on file.

8.16.2.23.B.2.1.: *A center will keep a training log on file with the employee's name, date of hire, and position. The log must include date of training, clock hours, competency area, source of training, and training certificate.*

Finding**Deadline:** 04/17/2019

The center failed to keep a training log on file with Source of training, Training certificate, Clock hours for 1 out of 5 staff. See Staff Records 8.16.2.22 form for staff who are missing a complete training log.

Corrective Action Plan

A training log will be completed for each staff that includes the employee's name, date of hire, and position, date of training, clock hours, competency area, source of training, and training certificate.

8.16.2.23 C Staff/Child Ratios and Group Sizes

Compliance

Services and Care of Children in Centers:**8.16.2.24 A Guidance**

Compliance

Services and Care of Children in Centers: *(continued)*

8.16.2.24 A1 Guidance	Compliance
8.16.2.24 B Naps or Rest Period	Not Inspected
8.16.2.24 D Diapering and Toileting	Compliance
8.16.2.24 E Additional Requirements for Children with Special Needs	Compliance
8.16.2.24 F Additional Requirements for Night Care	N/A
8.16.2.24 G Physical Environment	Compliance
8.16.2.24 H Social-Emotional Responsive Environment	Compliance
8.16.2.24 I Equipment and Program	Compliance
8.16.2.24 J Outdoor Play Areas	Non-compliance

Outdoor Play

8.16.2.24.J.4.: *Playground equipment shall be inspected and inspections documented weekly.*

Finding

Deadline: 04/17/2019

The playground equipment isn't inspected weekly.

Corrective Action Plan

The facility will hold weekly inspections of their playground equipment.

8.16.2.24 K Swimming, Wading and Water	Not Inspected
8.16.2.24 L Field Trips	Not Inspected

Food Service Requirements for Centers:

8.16.2.25 A Meal Pattern Requirements	Compliance
8.16.2.25 B Meals and Snacks	Compliance
8.16.2.25 B3 Meals and Snacks	Compliance
8.16.2.25 C Menus	Compliance
8.16.2.25 D Kitchens	Compliance
8.16.2.25 E Meal Times	Compliance

Health and Safety Requirements for Centers:

8.16.2.26 A Hygiene	Compliance
---------------------	------------

Health and Safety Requirements for Centers: (continued)**8.16.2.26 B First Aid Requirements****Non-compliance****Admin/Licensure**

8.16.2.26.B.1.: *All educators must be certified in first aid and cardiopulmonary resuscitation (CPR).*

Finding**Deadline: 04/17/2019**

The center does not have on duty all educators currently certified in first aid and cardiopulmonary resuscitation (CPR).

Corrective Action Plan

All educators must be certified in first aid and cardiopulmonary resuscitation (CPR).

8.16.2.26 C Medication**Non-compliance****Preschool Classroom**

8.16.2.26.C.2.: *Facilities will give medication only with written permission from a parent or guardian, to be administered according to written directions from the prescribing physician. In the case of non-prescription medication, written instructions must be provided by the parent or guardian. For the purpose of this requirement (Paragraph (2) of Subsection C of 8.16.2.26 NMAC) only, non-prescription medications include sunscreen, insect repellent and diaper creams or other over the counter medications. With written authorization from the child's parent or guardian, sunscreen and insect repellent may be shared. Diaper cream shall not be shared.*

Finding**Deadline: 04/17/2019**

The center does not have permission to administer medication.

Corrective Action Plan

Written permission and instructions for administration from the prescribing physician will be obtained from parents/guardians prior to administering any prescription or non-prescription medication.

Illness Requirements for Centers:**8.16.2.27 A-D Illness Requirements for Centers****Compliance****Transportation Requirements for Centers:****8.16.2.28 A-H Transportation Requirements for Centers****N/A****Building, Ground and Safety Requirements for Centers:****8.16.2.29 A Housekeeping****Compliance****8.16.2.29 B Pest Control****Compliance****8.16.2.29 C Mechanical Systems****Compliance**

Building, Ground and Safety Requirements for Centers: (continued)

8.16.2.29 D Water and Waste	Compliance
8.16.2.29 E Lighting, Lighting Fixtures and Electrical	Compliance
8.16.2.29 F Exits and Windows	Compliance
8.16.2.29 G Toilet and Bathing Facilities	Compliance
8.16.2.29 H Safety Compliance	Compliance
8.16.2.29 H3(f)(i)(k) Safety Compliance	Compliance
8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances	Compliance
8.16.2.29 J Pets	N/A

Additional Comments

None

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Kia Kennedy*



Facility Representative: *Barbara J Lindsey*